

## **Chichester City Centre Task Force**

### **Terms of Reference and Objectives**

#### **1.0 Purpose:**

**1.1** A multi-agency Chichester City Centre Task Force to ensure the city centre has an attractive and well-maintained Public Realm through undertaking actions which will be delivered in the short-term to complete by Easter 2023. The group will report into the Chichester Vision Delivery Steering Group who will monitor progress against the stated actions, while the day to day running of the individual projects will be the role of the appropriate Lead Organisations identified in the action plan.

#### **1.2 The role of the Chichester City Centre Task Force is to:**

Deliver the actions following the motion as discussed at Full Council in September 2022. To ensure the city centre defined as the Chichester Conservation area has an attractive and well-maintained Public Realm through enforcing Planning Conditions on premises; Regulation 7 removal of unsightly “to let” boards; graffiti; litter; unnecessary and redundant signs; and “A” boards. Enforce no cycling, pedlars and busking rules in the precinct and parks. Ensure premises are in a good state of repair and decoration and to research and understand the factors that have resulted in a decline in footfall. To ensure we consider what can be done to enhance Chichester’s offer for a younger demographic, the Multi-Agency Task Force should include representatives from the University, the College, young people and families. City Centres can no longer rely on shopping for footfall, and Chichester needs to have an offer which competes with other places with a range of choice in shops, fun activities and a welcoming and vibrant atmosphere’

Key actions include:

- Undertake an audit of the public realm and consider actions required for the city centre to improve the public realm.
- Allocate roles and responsibilities for delivery of the actions.
- Review the progress of the action plan.
- Consider issues raised by Lead Organisations in delivering the actions.
- Work in partnership across a range of organisations.
- Report back to Chichester Vision Delivery Steering Group.

#### **2.0 Chichester City Centre Task Force Membership:**

The Cabinet member for Growth, Place and Regeneration to be appointed as Chair.

One Councillor, CCC

One Officer, CCC

One Councillor, CDC

One Officer, CDC

One Officer from WSCC

Chichester BID, one representative

Sussex Police one representative

University of Chichester, one representative

Chichester College, one representative

Families and Young people – potential representative

Quorum a minimum of three representatives from different organisations.

### **3.0 Aims & Objectives:**

3.1 To deliver the objectives within the action plan to improve the public realm in Chichester City Centre.

3.2 To ensure consideration is given to what can be done to enhance Chichester's offer for a younger demographic.

3.3 To ensure Chichester competes strongly against other towns and cities by being a 'destination' for shoppers and a popular and attractive destination for day and staying visitors.

### **4.0 Frequency of Meetings:**

4.1 The Task Force will meet Monthly.

4.2 Standard agenda items for the Task Force meetings will include minutes of previous meetings and progress reports from the Lead Organisations on the associated actions.

4.3 The Task and Finish Group will finish by Easter 2023.

### **5.0 Outputs:**

5.1 There are a number of outputs set out within the action plan for the Task Force which include:

Short Term:

**THIS WILL BE POPULATED FOLLOWING THE AUDIT OF THE CITY AND AGREED BY THE TASK FORCE**

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**6.0 Outcomes:**

- Chichester City Centre further develops its offer as a vibrant and attractive commercial and cultural focal point serving residents, workers and visitors across all demographics.
- A well-managed, well-coordinated, well-maintained City.
- Increasing profile of the City and the District.